In exercise of the powers conferred by section 50 of the Jammu and Kashmir Registration of Tourist Trade Act, 1978, the Government hereby make the following rules, the same having previously been published as required by sub-section (3) of the said section, namely:

1. Short title and commencement
(1) These rules may be called the Jammu and Kashmir Registration of Tourist Trade Rules, 1979.
(2) They shall come into force at once.

2. Definitions
In these rules, unless the context otherwise requires,—
(a) “Act” means the Jammu and Kashmir Registration of Tourist Trade Act, 1978;
(b) “Form” means a form appended to these rules;
(c) “Register” means the Register of Dealers, the Register of Travel Agents or the Register of Hotel Keepers, as may be relevant in the context under these rules;
(d) “Section” means a section of the Act;
(e) all words used but not defined shall have the meanings assigned to them in the Jammu and Kashmir Registration of Tourist Trade Act, 1962.
1[3. An application for registration by a person intending to carry on business as a dealer or to operate a hotel or to work as a Travel Agent/Excursion Agent under the Act shall be submitted to the prescribed authority in Form I, II or III as the case may be, with a fee as prescribed hereunder accompanying such application.

(i) Dealer

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee for 5 years or per year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rs. 150 for 5 years or Rs. 30 per year.</td>
<td></td>
</tr>
</tbody>
</table>

(ii) Hotel

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee for 5 years or per year</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Category</td>
<td>Rs. 750 for 5 years or Rs. 150 per year.</td>
</tr>
<tr>
<td>B Category</td>
<td>Rs. 625 for 5 years or Rs. 125 per year.</td>
</tr>
<tr>
<td>C Category and other categories</td>
<td>Rs. 500 for 5 years or Rs. 100 per year.</td>
</tr>
</tbody>
</table>

*Explanation:* — Criteria fixed for the Categorization of Hotels are contained in Annexure ‘A’.

(iii) House Boats

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee for 5 years or per year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delux</td>
<td>Rs. 750 for 5 years or Rs. 150 per year.</td>
</tr>
<tr>
<td>A Category</td>
<td>Rs. 625 for 5 years or Rs. 125 per year.</td>
</tr>
<tr>
<td>B Category</td>
<td>Rs. 500 for 5 years or Rs. 100 per year.</td>
</tr>
<tr>
<td>C Category</td>
<td>Rs. 375 for 5 years or Rs. 75 per year.</td>
</tr>
<tr>
<td>D Category</td>
<td>Rs. 250 for 5 years or Rs. 50 per year.</td>
</tr>
</tbody>
</table>

*Explanation:* — Criteria fixed for the Categorization of House Boats are contained in Annexure ‘B’.
(iv) Travel Agent and Excursion Agents

Travel Agents  
Rs. 500 for 5 years or  
Rs. 100 per year.

Excursion Agents  
Rs. 375 for 5 years or  
Rs. 75 per year.]

4. The Prescribed Authority shall, either by himself or through an officer authorized by him in this behalf, on receipt of the application along with the fee, acknowledge the receipt thereof indicating the date on which the application has been submitted by the applicant, the date of receipt and the amount of fee received with the application.

5. On receipt of the application and the fee, the Prescribed Authority shall scrutinize the application and if the registration is not refused under section 5, section 11 or section 20, as the case may be, he shall enter the contents of the application in the relevant register and shall thereafter issue instructions to the applicant for undergoing on the spot inspection in case of House Boats, Bathing Boats, Shikaras, Motor Launches, Travel and Excursion Agents on any convenient and available date. On inspection, if the Inspection team or Officer concerned is satisfied with its upkeep on the requisite standard, a certificate of registration in Form IV, Form V or Form VI, as the case may be, shall be issued in favour of the applicant.

6. If the Prescribed Authority proposes to refuse the registration of a Travel/Excursion Agent under section 5, section refused and the applicant may, through an authorized agent, submit his objections, if any, regarding the platted order of the refusal within a period of 30 days from the date of receipt of the notice.

7. If the Prescribed Authority does not get a reply to the notice issued under rule 6 within the stipulated time, or is of the opinion that the objection made by the applicant is not satisfactory he shall pass orders refusing the Registration and communicate the orders to the applicant. The communication as such shall also be recorded on the application bearing the date.
8. If at any time, after a person is registered as a dealer or travel agent/Excursion Agent or a Hotel is registered under the Act, the Prescribed Authority is satisfied that the dealer, travel agent/Excursion Agent or the Hotel Keeper has incurred any of the disqualifications mentioned respectively in sections 6, 7, 12, 13, 21 or section 22, as the case may be, he shall serve a notice in Form VII, Form VIII or Form IX indicating the ground on which it is proposed to remove the name from the Register or black-list the dealer, hotel or travel agent/Excursion Agent, as the case may be, or requiring the dealer, hotel keeper or travel agent/Excursion Agent to show cause not less than fifteen days of the date of receipt of such notice as to why such order of removal or black-listing should not be made.

9. If the Prescribed Authority is of the opinion that the explanation tendered by the dealer, hotel keeper or the travel agent/Excursion Agent, as the case may be, is not satisfactory, he shall pass an order removing the name from the Register or black-listing that dealer, hotel or travel agent/Excursion Agent and cancel his or its certificate of registration and such order shall be communicated to the dealer, the hotel keeper or the travel agent, as the case may be.

10. On receipt of the certificate of registration returned under section 40, it shall be marked with cross in red endorsing thereon “Removed under order No ......................... dated ......................... File No .........................” and shall then be posted on the relevant page of the Register.

11. All notices or orders issued under the foregoing rules shall be sent by registered post to the address of the dealer, the hotel keeper or the travel agent/Excursion Agent, as shown in the application forms and all such notices or orders, as the case may be, shall be deemed to have been communicated when so sent.

12. All orders passed by the Prescribed Authority under these rules shall be published in the Government Gazette.

13. Every registered dealer shall, as soon as he is registered, maintain the following books and registers prescribed and approved by the
Prescribed Authority or such other officer as may be authorised by him in this behalf, namely:

1. Register of order book in Form XIII.
4. Receipt book showing receipts of price paid or advances received, along with the dates.

14. Every travel agent or Excursion Agent shall, as soon as he is registered, maintain the following books and a register approved by the Prescribed Authority giving following particulars, namely:

1. Serial No.
2. Date.
3. Number of tourists received.
4. Name of the place of their destination.
5. Duration of their stay.
6. Name of the travel agent.
7. Transferred to hotel/house-boat/tent/private accommodation (Name with location).
8. No. of tourists in a party.
13. Printed tariff.

15. The Prescribed Authority may by an order classify the travel agents and excursion agents as of class ‘A’, ‘B’ ‘C’ or ‘D’ etc. having regard to the capital amount, location, general condition, work, conduct, reputation and efficiency of such agent applying for registration or its renewal.

16. The qualification of a travel agent for purpose of classification shall be his being recognized by Airlines/carriers acting for promotion of the tourist traffic to the State and also actively involved in the
publicity of the touristic charms, amenities etc. within and outside the State.

17. Every Excursion Agent shall provide proof of being actively involved in operation of tours, organizing and conducting of sightseeing transfers and other travel arrangements within the State.

18. (1) Every registered hotel keeper shall display in respect of his hotel, at the entrance of the hotel on a notice board, the relevant information, namely:

   (1) Hotel accommodation available.
   (2) Accommodation occupied.
   (3) Accommodation reserved by previous booking.
   (4) Accommodation available on a particular day.
   (5) Rate of eatables/bedding etc. served in the hotel.

   (2) Every registered hotel keeper shall maintain the following books and registers as prescribed and approved by the Prescribed Authority, namely: —

   (1) Complaint Book.
   (2) Tourist Register in Form XII.
   (3) Cash Memo.
   (4) Bill Book duly numbered.
   (5) Receipt Book duly numbered.
   (6) Register of Advance booking with advance received.
   (7) The name of the person or concern with address from where order is received.

19. The Prescribed Authority shall having regard to the location, standard, structure, quality of food, accommodation, facilities, service, amenities and general conditions etc., classify the Hotels/Houseboats etc., in different categories.

20. The Prescribed Authority may hold enquiry at the place of his official headquarters or such others place as he may in the interest of enquiry deem proper.

21. Duplicate Certificates. — If a certificate of registration issued under these rules is lost, damaged or destroyed and the certificate
holder desires to have a fresh certificate, he shall submit an application in Form X with a fee rupees five and the Prescribed Authority after holding such enquiry as he deems fit as to the genuineness of his statement may issue a duplicate certificate to the applicant. If the Prescribed Authority refuses to issue a duplicate certificate, he shall follow the same procedures as is provided for the refusal of the registration under rules 6 and 8.

22. An application for reservation and allotment of a mooring site or ghat for mooring of boats shall be submitted to the Prescribed Authority in Form XI with a fee as may be notified in the Government Gazette from time to time.

23. Every certificate of registration issued in favour of dealer, hotel keeper, travel agent/excursion agent, shall be renewed after every five years. However, renewal of certificates annually shall also remain in force for the time being.

24. (1) Every person whoever carries on in a tourist area the business of putting or plying for hire boats, taxi shikara boats, bathing boats, Tongas, Dandies, Ponies, Sledges, Motor Launches, Surf Rides, water skiing, Camping equipment including (Rain Coat, Warm Coats, umbrellas and shoes) tent and tented equipment and Tourist Guiding/Coolie shall have to get himself registered for conducting such business.

(2) An application for registration shall be submitted to the Prescribed Authority in Form XIV, with a fee as prescribed hereunder accompanying such applications. The registration will be subject to renewal every year.

| 1 | Hire boat | Rs.2/- |
| 2 | Taxi Shikara boat | Rs.5/- |
| 3 | Bathing boat | Rs.20/- |
| 4 | Dandy | Rs.10/- |
| 5 | Pony | Rs.5/- |
Public rooms: — The following facilities should be provided in the public rooms:

(a) Properly staffed reception and information counters with 24 hours service.

(b) Well-appointed lounge, provisions for book stalls, money changing book, safe deposit, left luggage facilities.

(c) Adequate number of lifts (if needed).

(d) Good quality crockery, cutlery, glassware and linen.

(e) Clean hygienic, well equipped and well maintained kitchen and pantry with cold storage.

(f) Provision of cloak rooms for ladies and gents.

(g) Provision of cloak rooms for ladies and gents:

(h) Provision of dance and/or chamber music.

Service: — The following services should be made available:—

(a) Hygienic and clean washing of cooking utensils, crockery and glassware.

(b) Provision of experienced and smart staff wearing clean uniform.

(c) Provision of Dry cleaning and laundry services.

(d) Supervisory staff coming into contact with the guests, should understand English and senior staff should possess a good knowledge of English.

ANNEXURE “A” (Part B)

MEDIUM CLASS ACCOMMODATION: (‘B’ CATEGORY)

Location and Buildings: — The hotel will be located in an area suitable for the stay of the Middle income group tourists.

Guest room and Bath rooms: — The following amenities should be provided in all the rooms to be occupied by the guests:—

(a) Attached bath rooms with running hot and cold water, shower, proper sanitary fittings and adequate supply of toilet paper and towels.

(b) Proper lighting and fans.

(c) 40% of the beds can be in big rooms with 5 to 10 beds.
(d) Proper furniture and comfortable beds with foam mattresses.
(e) General telephone.
(f) Call bell in each room.

**Service:** The following should be made available:

(a) Provision for hygienic washing of utensils, crockery, cutlery and glassware.
(b) Provisions of laundry service.
(c) Provision of smart and experienced staff wearing clean uniforms.
(d) Senior staff coming into contact with the guests should possess working knowledge of English.
(e) A clean hygienic kitchen well-equipped and well maintained with pantry.
(f) Reception counter with telephone facilities.

**ECONOMY CLASS ACCOMMODATION: (“C” CATEGORY)**

**Location and Building:** Suitable locality and building to lower income group tourists.

**Guest rooms:** The following amenities should be available:

(a) The rooms should have capacity ranging from 2 to 10 beds.
(b) There must be common sanitary fitted lavatories and bath rooms fitted with running water, separately for ladies and gents one each after 6 beds.
(c) Rooms should be properly ventilated, furnished and lighted.
(d) Fans in all rooms.
(e) A common Restaurant with Dhaba type arrangements.

**Note:** Locality means the site approved/cleared by the Srinagar Development Authority in view of the Master Plan.

**ANNEXURE “A” (Part C)**

**Service:** The following “services” should be provided:

(a) Clean crockery, cutlery and furniture.
(b) Hygienic washing of utensils under running water having regular outlet of water.
(c) The Manager and the staff should be conversant with Urdu/Hindi/English.
(d) Reception Counter.

**MINIMUM CARPET AREA STANDARDS PRESCRIBED FOR CONSTRUCTION OF BATH ROOM/ BED ROOM ETC. IN HOTELS**

### Sophisticated accommodation ("A" Category)
- Air conditioned single: 140 sq ft
- Non-air conditioned single: 160 sq ft
- Air conditioned double: 180 sq ft
- Non-air conditioned double: 40 sq ft (if fitted with showers); 45.50 sq ft (if fitted with tub).

### Medium Class Accommodation ("B" Category)
- Single: 110 sq ft
- Double: 168 sq ft
- Bath rooms: 40 sq ft
- Economy class accommodation ("C" Category): 55 sq ft for each bed.

**ANNEXURE ‘B’ - (i)**

**DELUXE CLASS FURNITURE AND FITTINGS**

**Bedrooms**

1. Spring beds/foam mattresses with full beddings (sheets-superior blankets and foam pillows with 24 covers and 12 bed spreads superior quality embroidered/hand stitched matching spreads with curtains.

2. Dressing table with mirror full size length and cushioned stool.

3. Wall to Wall Durret with central carpet, carpet of standard quality.


5. Wardrobes with one dozen hangers.


7. Vacuum flask for drinking water with glass tumblers.
8. Curtains. - Net and half curtains of superior fabrics preferably crewel embroidery.


11. Call bell.

12. Two easy chairs with Dunlop cushioned seats.


**CORRIDOR**

Durrett carpet runner to size.

Stairs leading to Deck

Durrett carpet runner to size/Linolium/Oil cloth.

**BATH ROOM**

1. Bath tub. - Fibre glass/Zinc Shank tub.

2. Shower. - Superior telephone type.

3. Sanitary fittings with proper tin tanks for sewage disposal.

4. Geyser/boilers with arrangement for running hot and cold water round the clock.

5. Jug, Mug, Towels. - Sets of three different sizes, wash basin, Mirror superior.


7. Toilet paper.

8. Arrangements for supply of Municipal water supply for drinking purposes.


10. Air purifier.

11. Shaving plug indicating the voltage.

12. Door and window curtains (two sets).

13. Liquid soap filled containers.


15. Linolium or tiled flooring.

**DINNING ROOM**

1. Refrigerator.
2. Dinning Table. - walnut carved/plain with six carved
dinning chairs.
3. Dinner sets (two) superior quality.
4. Tea sets (two) superior quality.
5. Cutlery (one China) and table linen of superior quality for
12 persons.
6. Wine, Shery, Beer, Glass tumblers and fruit trays.
7. Side Board.
8. Six service trays.
9. Hot case, preferably hot plate (superior type in the pantry).
10. Electric fan/electric blower, enamel painted firewood/oil
stove.
11. Durret wall to wall with central carpet piece.
12. Curtains. - Net superior fabrics preferably crewel
embroidery.

DRAWING ROOM
1. Sofa set with three sofa chairs superior quality.
2. Day bed (one) superior type.
3. Writing table with cushioned chair/cushioned stool.
4. Electric fan/electric blower, enamel painted firewood/oil
stove.
5. Stationery. - Writing pads with houseboat address printed
and envelopes.
7. Central table.
8. Library books.
9. Durret wall to wall with central carpet piece.
10. Peg tables (four).
11. Telephone facilities.
13. Two Patromax gas lamps.
14. Ash trays (one dozen) paper machie/walnut wood.
15. Door and window curtains (2 sets).
16. Wire gauze fitted windows.
17. Standing lamp (one) standard quality.
18. Special type electric fittings with chandlier.
19. Call bell.

UNIFORMS
1. Three sets for each serviceman of white superior cloth.
2. Two woolen sets for each serviceman.
3. Three Apron sets for cook and pantry man.

UPPER DECK
1. Six relaxing chairs.
2. Canopy.
3. Tea/Coffee tables.

FRONT DECK
Linolium covered with removable Durret piece to size.

Note: — The following service personnel shall be engaged by the Houseboat owner:—
1. Cook with sufficient knowledge of preparing Indian, Persian and Continental dishes.
2. Pantry man.
3. One bearer for each houseboat.
4. One part-time scavenger.

‘B’ The following regulations should be strictly adhered to:—
1. Utmost care should be taken to ensure hygienic and clean washing of kitchen utensils/crockery/cutlery and glassware.
2. Stainless steel utensils should be used.
3. At least one cooking gas apparatus should be available for quick and clean service.
4. Utmost care should be taken to keep the kitchen always clean. The main standing platform should be covered with galvanized iron sheet to avoid mishaps and give a cleaner look.
5. Sufficient number of containers should be available to preserve water for drinking purposes.
6. The structure of the Houseboat should be fairly sound with the minimum dinning room width (central) position of the Houseboat as 14 feet.

7. The mooring site should be adequately electrified.

8. The location of the Houseboat should be suitable and environments properly maintained (wherever possible).

9. Every bedroom of the Houseboat should have proper and safe locking arrangements.

10. A spring shikara, duly registered, should always be available to the lodgers for crossings.

**DECK**

(a) 4/6 chairs/umbrella/canopy.

(b) Table.

**Note:** In winter every room should have fire-stoves and the following service personnel shall be engaged by the Houseboat owner:

1. Cook with sufficient knowledge of preparing Indian, Persian and Continental dishes.

2. Pantry man.

3. One bearer for each houseboat.

4. One part-time scavenger.

'B' The following regulations should be strictly adhered to:

1. Utmost care should be taken to ensure hygienic and clean washing of kitchen utensils/crockery/cutlery and glassware.

2. At least one cooking gas apparatus should be available for quick and clean service.

3. Utmost care should be taken to keep the kitchen always clean. The main standing platform should be covered with galvanized iron sheet to avoid mishaps and give a cleaner look.

4. Sufficient number of containers should be available to preserve water for drinking purposes.
5. The structure of the Houseboat should be fairly sound with the minimum dining room width (central) position of the (Houseboat) as 14 feet.

6. The mooring site should be adequately electrified.

7. The location of the Houseboat should be suitable and environments properly maintained (wherever possible).

8. Every bedroom of the Houseboat should have proper and safe locking arrangements.

9. A spring shikara, duly registered, should always be available to the lodgers for crossings.

ANNEXURE B - (ii)
CRITERIA FOR CLASSIFICATION OF HOUSEBOATS AND DOONGA BOATS
‘A’ CATEGORY
FURNITURE & FITTINGS

BEDROOM
(a) Spring Beds/Foam Mattresses with full beddings (sheets, superior blankets and Foam pillows and bed spreads).
(b) Dressing table with cushioned stool.
(c) Carper (wall to wall and centre pieces).
(d) Table lamps/bed side lamps.
(e) Wardrobe.
(f) Side tables.
(g) A vacuum flask for drinking water.
(h) Curtains (full length).
(i) Fan/Heater.
(j) Two chairs (easy).

BATHROOM
(a) bath tub (enameled/plastic).
(b) Shower (telephone type).
(c) Sanitary fittings.
(d) Geyser (optional).
(e) Jug/Mug/Towel/Wash Basin & Mirror.
(f) Soap/Toilet paper.
(g) A direct water connection from the water works pipe.
(h) Shaving plug indicating the voltage.

**DINNING ROOM**
(a) Refrigerator.
(b) Dinning table with 6/8 dinning chairs.
(c) Dinning sets - 2 sets.
(d) Tea sets - 3 sets.
(e) Cutlery and crockery (Bone China/Kerala) and linen for 6/8 persons.
(f) Wine glasses - Sherey glasses, Beer glasses, ordinary glasses.
(g) Fruit trays.
(h) Side board.
(i) Carpet.
(j) Service trays.

**DRAWING ROOM**
(a) Sofa set - one.
(b) Day bed - one.
(c) Writing table with cushioned stool.
(d) Fan.
(e) Stationery including printed pads and envelopes.
(f) Radio or Radiogram.
(g) Carpet.
(h) Central table.
(i) Library books.
(j) Peg table.
(k) Telephone (optional).
(l) Kerosene oil lamps in each bed room - two gas lamps.
(m) Ashtrays - one dozen.

**UNIFORMS**
(a) Cotton sets = four.
(b) Woollen sets with belts = four.
ANNEXURE B - (iii)
CRITERIA FOR CLASSIFICATION OF HOUSEBOATS AND DOONGA BOATS
"B" CATEGORY

FURNITURE & FITTINGS

BED ROOM
(a) Beds with foam mattresses with full beddings.
(b) Dressing table with stool.
(c) Druggets.
(d) Table lamps/wardrobe.
(e) Side tables.
(f) Curtains (full length).
(g) Carpet (Wall to Wall).

DINNING ROOM
(a) Dinning table with 6/8 dinning chairs.
(b) Dinner set - one.
(c) Tea sets - two.
(d) Crockery & cutlery and linen for 6/8 persons.
(e) Ice box.
(f) Side board.
(g) Drugget.
(h) Wine glasses, bear glasses and other glasses.
(i) 4 service trays.

DRAWING ROOM
(a) Sofa set with day bed.
(b) Writing table with stool.
(c) Carpet (Wall to Wall).
(d) Fan/Radio.
(e) Central table.
(f) Library books.
(g) Peg tables.

BATH ROOM
(a) Bath tub enameled/plastic/cement.
(b) Shower.
(c) Sanitary fittings.
(d) Running hot and cold water.
(e) Jug/Mug/Towels, Wash Basin and Mirror.
(f) A direct water connection from the water works pipe.

DECK
(a) 4 chairs.
(b) Table - one.
(c) Canopy.
(d) Durrie - one.

UNIFORMS
Two cotton sets and two woolen sets For three servants.

ANNEXURE B - (iv)
CRITERIA FOR CLASSIFICATION OF HOUSEBOATS AND DOONGA BOATS

'C' CATEGORY
FURNITURE & FITTINGS

BED ROOM
(a) Beds with cotton mattresses with beddings.
(b) Dressing table with stool.
(c) Table lamps, side table, curtains full.
(d) Drugget.

BATH ROOM
(a) bath tub.
(b) Flush latrine.
(c) Running water.
(d) Jug/Mug/Towel/Wash Basin and soap.

DINNING ROOM
(a) Dinning table with six chairs.
(b) Dinner set - 1
(c) Tea set - 2
(d) Cutlery, crockery and linen for six persons.
(e) Drugget.

**DRAWING ROOM**
(a) Drugget.
(b) Sofa chairs - 6.
(c) Peg tables.
(d) Writing table with chairs.

**‘D’ CATEGORY (DOONGA BOATS)**
(a) Moderately furnished.
(b) It should not be used by the houseboat owner for his own living.

**SERVICE**
The following services should be made available:—
(a) Hygienic and clean washing of kitchen, utensils, crockery, cutlery, etc.
(b) Good cuisine Indian as well as Continental (providing by experienced and smart staff).

---

**FORM I**

**DEPARTMENT OF TOURISM GOVERNMENT OF JAMMU AND KASHMIR**

To

The Prescribed Authority

Sir,

I request that I may be registered as a dealer within the meaning of the Jammu and Kashmir Registration of Tourist Trade Act, 1962 for ......................... in respect of the articles mentioned in the annexure to this application. The other particulars of my business are mentioned below:—

1. Name of the dealer with full address in the Tourist area.
2. Permanent residential address with parentage.
3. Name of the Proprietor/Proprietors.
4. Name of the agent/agents/employee/employees.
6. Date of establishment of the business concern.
7. Date of submission of the application.
8. Tourist area in which the applicant is desirous to carry on the business.
9. Name of the business concern.
10. Whether the applicant is a permanent resident of the J&K state.
11. Any other business which the applicant is carrying on in any tourist area in the State or outside the State.

Signature of the applicant.

Dated:

Note: - The dealer should affix an annexure indicating therein the
(i) articles regarding which the dealer wants to be registered.
(ii) The application should be supported by a certificate verifying the above particulars from Chamber of Commerce or any other recognized Trade Organization of the J&K State.

FORM II

APPLICATION FORM FOR REGISTRATION OF A HOTEL

The Prescribed Authority.

Sir,

I/We request that I/we may be registered as Hotel Keepers and my/our hotel/houseboat known as “..............................” situated at ........................................ may be registered under the Registration of Tourist Trade Act, 1978. The other particulars of the hotel/houseboat are as under:—

1. Name of the person with full address intending to operate a hotel/houseboat or is already operating a hotel.
2. Name of the Tourist area where the hotel is to be run.
3. Name of the proprietor/proprietors.
4. Name of the Manager with full permanent address.
5. Name of the agent/agents/employee/employees.
6. Name of the hotel.
7. Whether the applicant is a permanent resident of J&K State.
8. Any other business which the applicant is carrying on in any Tourist area in the State or outside the State.
9. Whether the building wherein the hotel is operated is owned by the applicant or is rented out or leased.
10. In case of leased building the period of lease to be mentioned with specific dates.

Signature of the applicant.

Dated:

Note: — The Hotel Keeper should produce the prescribed registers at the time of presenting this application for approval and affixing official seal.

FORM III
APPLICATION FORM FOR REGISTRATION OF TRAVEL AGENT

The Prescribed Authority,

................................................

Sir,

I request that I may be registered as a Travel Agent/Excursion Agent or as a Tourist Trade Agent according to the Tourist Trade Act, 1978 for ........................................ area.

The particulars required for the purpose are given hereunder:—
1. Name of the firm and its registered address.
2. Year when the firm was established.
3. Whether the firm is a proprietary/partnership/private or public limited concern.
4. Month and date when the firm was registered.
5. Capital standing in Bank.
6. Names of Director/Directors/Partner/Partners etc.
7. Details of interests, if any, in other business of the Director/Directors/Partner/Partners etc.


9. Names, of Auditors. (A balance sheet and profit and loss statement pertaining to the Travel business, as prescribed under Company Law must be submitted by each applicant).

10. Income Tax clearance certificate from the appropriate authorities.

11. All other activities undertaken by the firm besides Travel arrangements.

12. (i) Volume of tourist traffic handled up to the date of application showing foreign and internal tourist traffic separately.

(ii) Clientele - any special tourist parties, their size frequency etc.

(iii) Amenities arranged for foreign tourists.

(iv) Steps taken to promote home tourist traffic and details of the parties handled, if any.

(v) Promotional/publicity activities, undertaken (with documentary proof).

13. Branches of the firm in the country. The staff employed at the headquarters and branches.

14. Particulars of foreign firms if any, with the details of tourist traffic business connections.

15. Name of the Guides approved by the Directorate of Tourism having been employed with their address.

16. Registration No. and date of Airlines/Carriers (with true copy attached).

Yours faithfully,

Signature of the Director(s)/Partner(s) etc.

Dated:
FORM VI
DEPARTMENT OF TOURISM
JAMMU & KASHMIR GOVERNMENT
Certificate of Registration of
“Travel Agents” or “Excursion Agents”
This is to certify that ........................................ S/o ........................................ R/o ........................................ has/have been registered under the Jammu and Kashmir Registration of Tourist Trade Act, 1978 to carry on the business of Travel Agent/Excursion Agent in Jammu and Kashmir State.

(a) This registration is hereby renewed upto ..............

PRESCRIBED AUTHORITY
Dated:

FORM VII
Notice under rule 8 of the Jammu and Kashmir Registration of Tourist Trade Rules, 1979.
To

.................................................................

S/O ........................................................................

R/o ........................................................................

Registered No. ...................................................

Whereas you ....................................................... have ceased to be a dealer within the meaning of the Jammu and Kashmir Registration of Tourist Trade Act, 1978:—


(ii) Having been convicted under section ........... of the Hoarding and Profiteering Prevention Ordinance, Svt. 2000.

(iii) Having been convicted under section .............. of the Jammu and Kashmir Registration of Tourist Trade Act, 1978.
**FORM IV**

DEPARTMENT OF TOURISM JAMMU & KASHMIR GOVERNMENT

Certificate of Registration of "Dealer"

This is to certify that ................................................................. S/o ................................................................. R/o ................................................................. Dealer in ................................................................. has/have been registered under the Jammu and Kashmir Registration of Tourist Trade Act, 1978 to carry on business as a dealer in the following notified articles in ...... area/areas. The certificate is valid upto .........................

Name of the Notified articles.

1.
2.
3.
4.

(a) This registration is renewed upto .........................

Prescribed Authority.

---

**FORM V**

DEPARTMENT OF TOURISM JAMMU & KASHMIR GOVERNMENT

Certificate of registration of "Hotel"

This is to certify that ................................................................. S/o ................................................................. R/o ................................................................. has/have been registered under the Jammu and Kashmir Registration of Tourist Trade Act, 1978 to operate the said hotel/hotels .........................

(a) Name of the Hotel.
(b) Area where the hotel is operated.
(i) This certificate is valid upto .........................
(ii) This registration is hereby renewed upto .........................

Prescribed Authority

Dated:
(iv) Having been declared an insolvent by the Court of competent jurisdiction and has not been discharged.


(vi) Having been convicted of any offence punishable under any law providing for the prevention of smuggling and corruption.

And whereas your name is liable to be removed from the Register under section 6 of the Registration of Tourist Trade Act, 1978.

Now, therefore, notice is hereby given to you to show cause within 7 days of the receipt of this notice as to why your name should not be removed from the Register on the grounds specified above.

PREScribed Authority

Note. — Delete the unnecessary items at the time of issue of the notice.

**FORM VIII**

Notice under rule 8 of the Jammu and Kashmir Registration of Tourist Trade Rules, 1979.

..............................................................

..............................................................

S/o ..........................................................

Rjo ..........................................................

Registered No. ..........................................

Whereas you have ceased to operate the hotel ...................... within ..........................................


(iv) Having declared an insolvent by the Court of competent jurisdiction and has not been discharged.

(v) Having been blacklisted under clause ...........of the J&K Registration of Tourist Trade Act, 1978.

(vi) Having been convicted of any offence punishable under any law providing for the prevention of smuggling and corruption.

And whereas your name and the hotel is liable to be removed from the Register under section ....................... of the Registration of Tourist Trade Act, 1978.

Now, therefore, notice is hereby given to you to show cause Within 7 days of the receipt of this notice as to why your name of the hotel should not be removed from the register on the grounds specified above.

PRESCRIBED AUTHORITY

Note. — Delete the unnecessary items at time of issue of the notice.

FORM IX

Notice under rule 8 of the Jammu and Kashmir Registration of Tourist Trade Rules, 1979.

TO

..........................................................................................
..........................................................................................
S/O .............................................................................
R/O .............................................................................
Registered No. ..........................................................

Where as you have ceased to act as a Travel Agent within the meaning of the "Jammu and Kashmir Registration of Tourist Trade Act, 1978".
fresh certificate which may kindly be issued in my/our favour. The other particulars of my business are as under:

..........................................................
..........................................................
..........................................................

Signature

FORM XI

I/We request that I/we be allotted one mooring site/Ghat in ................................ area for mooring my/our boat as required within the meaning of Jammu and Kashmir Registration Of Tourist Trade Act, 1978 necessary particulars are mentioned below:

1. Name of the owner.
2. Name of the boat.
3. Present address.
4. Period for which the boat is intended to be moored.
5. Name of the Tourist, if any, occupying the boat at the time of putting up the application.

Signature of the applicant

FORM XII
TOURIST REGISTER

<table>
<thead>
<tr>
<th>Name of the Tourist</th>
<th>Full residential address</th>
<th>No. of persons</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of arrival</th>
<th>Date of departure</th>
<th>Charges per day</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
</tbody>
</table>


(iii) Having been declared an insolvent by the Court of competent jurisdiction and has not been discharged.

(iv) Having been blacklisted under clause ............... of the J&K Registration of Tourist Trade Act, 1978.

(v) Having been convicted of any offence punishable under any law providing for the prevention of smuggling and corruption.

And whereas your name is liable to be removed from the Register under section ............... of the Registration of Tourist Trade Act, 1978.

Now, therefore, notice is hereby given to you to show cause within 7 days of the receipt of this notice as to why your name should not be removed from the Register on the grounds specified above.

PREScribed AUTHORITY

Note. — Delete the unnecessary items at the time of issue of the notice.

FORM X

To


Sir,

I/We submit that my/our Registration Certificate as ............... issued under No. ..................... dated ..................... has been lost/damaged/destroyed and in order to continue my/our business in accordance with the law, I/we am/are desirous of having a
<table>
<thead>
<tr>
<th>Rooms allotted</th>
<th>Signature of tourist</th>
<th>Advance if any</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Receipt No. &amp; Date</th>
<th>Amount paid</th>
<th>Bill/Receipt No. &amp; Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
</tbody>
</table>

**FORM XIII**
**ORDER BOOK**

Place ____________________
The firm ____________________

<table>
<thead>
<tr>
<th>Date of placing the order</th>
<th>Name and address of the person placing the order</th>
<th>Full description of the articles/being ordered with size, quality, design, colour, etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Permanent address of the person placing order</th>
<th>Present address in the State</th>
<th>Date by which the goods are to be dispatched</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
</tbody>
</table>
FORM XIV
APPLICATION FOR REGISTRATION OF PERSONS CONDUCTING BUSINESS UNDER RULE (26) OF THE REGISTRATION OF TOURIST TRADE RULES, 1979

The Prescribed Authority

Sir,

I/We........................................... request that I/we may be registered as a Taxi Shikara Boat Owner/Bathing Boat Owner/Dandi Owner/Pony Walla/Sledge Walla/Motor Launch Owner/Tourist Guide/Camping Agent/Camping equipment vendor within the meaning of Jammu and Kashmir Registration Act, 1978 for the Year ............... The other particulars of the trade are as under:-

1. Name of the person with full address intending to operate or is already operating.
2. Name of the Tourist area the business is to be conducted.
3. Name of the proprietor.
4. Whether the pony/sledge or .......... is passed/classified by the Notified Area Committee of .........
5. Whether the applicant is a permanent resident of the Jammu and Kashmir State.

**Signature of Applicant**

**Note:** - Sledge owner, pony walla or Dandi walla should produce the certificate or documentary proof of having been licensed by the respective Notified Area Committees.