

GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF TOURISM JAMMU.

**NOTICE INVITING E-TENDER FOR DESIGNING, PRINTING, PROVIDING AND
INSTALLATION OF FLEXES/HOARDINGS/BANNERS.**

e-N.I.T. No. 09 of 2020
Dated: 08/06/2020

On the behalf of Lieutenant Governor of Union Territory of J&K, e-tenders are invited from registered Firms for rate contract for designing, printing, providing, transportation and installation of Flexes/Hoardings/Banners.

S.No	Name of Work	Name of Division	Cost of document (In Rs)	Earnest Money (In Rs.)	Time and date of opening of tender	Who can apply
1.	2.	3.	4.	5.	6.	7.
1.	Designing, printing, providing, and installation of Flexes.	Directorate of Tourism Jammu	500/-	20000/-	26/06/2020 at 12.00 hrs.	Registered firms with established units

1. The Bidding documents can be downloaded from the website <http://jktenders.gov.in> from 1000Hrs on 08/06/2020 **upto 25/06/2020 upto 10.00 hrs.**
2. The Bids shall be deposited in electronic format on the website <http://jktenders.gov.in> from 08/06/2020 **to 25/06/2020 upto 16.00 Hrs.**
3. Bids of bidders shall be opened on line in the office **Director Tourism, Jammu** on 26/06/2020 **at 12.00 Hrs.** If the office happens to be closed on the date of opening of the bids as specified, the tender document bids will be opened on the next working day at the same time and venue.
4. Bid documents can be seen at and downloaded from the website <http://jktenders.gov.in> Bid documents contain qualifying criteria for bidder, terms and conditions and other details.
5. Bids must be accompanied by Earnest money and cost of e-NIT as specified in column 4 & 5 of the table payable at Jammu pledged in favour of **Accounts Officer, Directorate of Tourism, Jammu**. Bid security will have to be in form of CDR / FDR.
6. Director Tourism, Jammu reserves the right to reject any tender or any part of the tender without assigning any reason(s) thereof.
7. The Hard copies of Technical Bid will be obtained only from the vendor who will be declared as L1 after opening of financial bid. However, following documents have to be uploaded by the bidder at the time of submission of his/her/their bids on line. Treasury Challan/Receipt and CDR/FDR should be pledged to Accounts Officer, Directorate of Tourism, Jammu:-
 - a) Copy of Treasury Challan worth Rs. 500/- as a cost of Tender Document. Deposited in Treasury under MH-1452 (Non Refundable in any circumstance).
 - b) Copy of EMD(worth Rs. 20,000/-). However, before allotting the work or the supply order, the original CDR/FDR should be provided by the L1 for office purpose.
 - c) GST Registration Certificate.
 - d) PAN Card of agency/proprietor.

- e) Copy of 03 years experience for Flexes/Hoardings (work order to be attached to substantiate the experience)
- f) 25 lacs turnover in Assessment year (2019-20).
- g) Income Tax return for the Assessment years 2019-20.

NO: DTJ/AEO/125/161
DT: 08/06/2020

Accounts Officer
Directorate of Tourism,
Jammu

Copy to the:-

1. Joint Director, Information Department, Jammu with the request to publish the above e- N.I.T in leading local newspapers.

8. The bid for the work shall remain open for acceptance for a period of **60 days** from the date of opening of bids. If any bidder /tenderer withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the said earnest money shall stand forfeited.
9. **Instruction to bidders regarding e-N.I.T. process**
 - i.* To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per Information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
 - ii.* The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
 - iii.* Bids will be opened online as per time schedule mentioned in Para 3.
 - iv.* Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
 - v.* The department will not be responsible for delay in online submission of bids whatsoever reasons may be.
 - vi.* All the required information for bid must be filled and submitted online.
 - vii.* Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents The original instruments in respect of cost of documents, EMD and relevant documents by hand shall be submitted only by the L1 agency..
 - viii.* The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
10. The guidelines for submission of bid online can be downloaded from the website <http://jktenders.gov.in>
11. The offer should include all taxes, duties assessments etc.
12. This earnest money will be refundable to unsuccessful tenders.
13. The L1 rate shall be considered separately for each item and agreement shall be executed with all the agencies item wise.
14. Successful tenders will have to execute an agreement in the prescribed form.
15. The rates shall remain valid for a period of 12 months from the date of acceptance which can be extended for 90 days or till finalization of new rates.
16. The department holds the right to cancel the tenders without assigning any reason(s) to the bidder.
17. No conditional tender shall be accepted.
18. The successful bidder shall provide one person viz-a-viz. designer to coordinate with this office as and when required.

19. The bidder shall download Annexure "A" and after filling the same, the scanned copy be uploaded alongwith other relevant documents for office purpose.
20. The Agency shall not execute work over and above the supply order and submit installation report with photographs along with the bill for payment. The random physical verification may be carried on by officials of Directorate of Tourism anytime and abeyance from the assigned task shall tantamount to cancellation of the contract.
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22. The Agency shall not in any circumstance assign or sublet his contract or any substantial part thereof to any other agency. If found having sublet his contract, the same is liable to be cancelled & the CDR/FDR shall be forfeited.
23. In the event of any dispute the same shall be referred to the Sole Arbitration of an Officer appointed by the Secretary Tourism whose decision shall be binding on both the parties. The provisions of J&K Arbitration and Conciliation Act, 1998 shall apply.
24. Any legal dispute arising out between the parties in agreement shall be within the jurisdiction of the Hon'ble Courts of Jammu District only.

25. **Penalty Conditions :-**

- a. Time of completion, being essence of contract, the successful tenderer is bound to complete the allotted work within stipulated time frame as per the job order failing which penalty to the extent of 10% of total cost of the work allotted shall be imposed upon the Agency.
- b. In case of failure of successful tenderer to execute the work in full in time bound manner that will amount to breach of contract.
- c. In case of breach of contract CDR/FDR/DD will be forfeited and the Agency will be debarred from tendering in for 05 years. His case will be recommended for black listing for breach of contract.
- d. A notice sent through special messenger to the tender will be sufficient to initiate action against the contractor in light of agreement.
- e. In case the successful tenderer avoids receipt of notice or deliberately gives wrong address for communication of mail or where it is not possible to deliver registered letter, the notice will be pasted on his premises in presence of witness/notification in any of leading Newspaper. This will be treated as "Notice served to the contractor".

Accounts Officer,
Directorate of Tourism,
Jammu.

ANNEXURE "A"
Technical Bid

In response to the above Tender Notification, having studied and understood all the terms and conditions of the said Tender notification, I/We submit the bid as follows:

Name of the Supplier/Firm	
Address (of both H.O and Branch Office)	
Telephone Numbers(s)	Mobile: Landline: Fax:
e-mail	
Legal Status	Private Ltd. Co/Partnership Firm/Proprietary concern:
Registration Details (copy to be enclosed)	Yes/No
3 years experience for Flex/Hoardings, if any (Work orders to be attached to substantiate the experience.)	Yes/No
GST Registration Certificate details (copy to be enclosed)	Yes/No
Whether PAN details enclosed (copy of PAN Card is to be enclosed)	Yes/No
Whether CDR/FDR/DD enclosed. If yes, Details	
Whether Treasury challan/receipt as a cost of Documents enclosed	Yes/No
Income tax return for the Assessment year 2019-20.	Yes/No
25 lacs turnover in Assessment Year (2019-20) (copies of relevant documents to be enclosed)	Yes/No

Accounts Officer,
Directorate of Tourism
Jammu.